

# RECYCLING GUIDE

## ✓ ACCEPTABLE

- ✓ Computer Paper
- ✓ Coloured Paper
- ✓ Bond Paper
- ✓ White Ledger
- ✓ Fax Paper
- ✓ File Folders
- ✓ Post-it-Notes
- ✓ NCR Paper (no carbon required)
- ✓ Kraft/windowed envelopes
- ✓ Coated Paper (Glossy Paper)
- ✓ Magazines
- ✓ Boxboard (Kleenex Boxes)
- ✓ Newspapers
- ✓ Telephone Books
- ✓ Shredded paper
- ✓ Hand towels

### PAPER

## X UNACCEPTABLE

- × Carbon Paper
- × Label Backings
- × Coffee Cups
- × Tissues/Kleenex
- × Cans & Bottles
- × Garbage
- × Food Waste



## ✓ ACCEPTABLE

### CANS & BOTTLES

- ✓ Glass Bottles
- ✓ Aluminum Cans
- ✓ Plastic Bottles
- ✓ Plastic Containers
- ✓ Steel Containers
- ✓ Milk Cartons
- ✓ Tetra Paks



## X UNACCEPTABLE

- × Food Waste
- × Coffee Cups
- × Plastic Bags
- × Styrofoam (cups, plates, cutlery and food packaging)

